



Important Notes:

1. All 4-H members should complete their 4-H records to the best of their ability and turn them in to the 4-H agent for parish-wide competition by April 15th.
2. All Portfolio/record books must be submitted in a 4-H Record Cover or in a green folder/binder. The official 4-H Record Cover can be purchased for a small fee.
3. Place your name and your 4-H Club (School) name on the cover.
4. Be sure to punch holes in all materials and place in the binder using the holes/brackets provided.
5. Write in one color of ink only or use a pencil. Write neatly - -no scratch-outs!

**The 4-H Portfolio can be found on the internet at www.lsuagcenter.com/parish/rapides



**You can type your 4-H Portfolio/Record book on your computer if you download the form to your computer first

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Your 4-H Portfolio (Record Book) should have these sections in this order:

▶ *Section 1 – Personal Data & 4-H and You page*

Be sure to list the project workbooks you are turning in.  
Make sure you have asked the correct people to sign your portfolio.

▶ *Section 2 - 4-H Leadership*

This page is not required for 4<sup>th</sup> graders.  
You can fill it out if you wish for extra points.

▶ *Section 3 – Citizenship/Community Service page*

Everyone should list at least 5 good deeds or service projects completed in 4-H this year.  
These are things you have done with your family, church, school, or with your 4-H club.

▶ *Section 4 – 4-H Awards & Recognition*

This is where you list your certificates, ribbons and other prizes you have won in 4-H this year. Remember, only 4-H winnings go on this page!

▶ *Section 5 – Non 4-H Experiences/Leadership AND Non 4-H Awards & Recognition*

This section is where you list the other groups or clubs or sports teams you belong to. If you helped with teaching something not related to 4-H, list it here. You also list any other awards you have won (Honor Roll, Basketball trophy, Scouts, etc)

▶ *Section 6 – My 4-H Story*

This section can be left blank if you wrote a story in the Discovering 4-H project book.

▶ *Section 7 – 4-H Photos & Supporting Materials*

10 scrapbook pages of 4-H pictures, news clippings & more go here

▶ *Section 8 – 4-H Project Focus*

This is where you place your filled out 4-H project workbook.

