

4-H Portfolio (Record Book) 5th-6th Grade Guidelines



Due Date: April 4-H Meeting or by April 15th at the 4-H Office

- Notes:**
1. 4-H Record Books are a necessary portion of your 4-H club experience.
 2. All 4-H members should complete their 4-H records to the best of their ability and turn them in to the 4-H agent for parish-wide competition.
 3. All Portfolio/record books must be submitted in a 4-H Record Cover or in a green folder/binder. The official 4-H Record Cover can be purchased for a small fee.
 4. Place your name and your 4-H Club (School) name on the cover.
 5. Punch holes and place the records in the binder using the holes/brackets provided.
 6. Write in one color of ink only or use a pencil. Write neatly- -no scratch-outs!

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\*\*The 4-H Portfolio can be found on the internet at [www.lsuagcenter.com/parish/rapides](http://www.lsuagcenter.com/parish/rapides)

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**You can type this book on your computer if you download the form to your computer first.
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Your 4-H Portfolio (Record Book) should have these sections in this order:

- ▶ **Section 1 - Personal Data & 4-H and You page**  
List the project workbooks you are turning in & have the right people sign it.
- ▶ **Section 2 - 4-H Leadership**  
This is where you list all the leadership activities you have done in 4-H. This includes serving as an officer, serving as a chairman or on a committee, or teaching/helping others with 4-H work.
- ▶ **Section 3 - Citizenship/Community Service page**  
Every 4-H'er should list at least 5 good deeds or service projects completed in 4-H this year. These are things you have done by yourself, with family, with church/ school, or your 4-H club.
- ▶ **Section 4 - 4-H Awards & Recognition**  
This is where you list certificates, ribbons and other prizes you've won this year. Remember, only 4-H winnings go on this page!
- ▶ **Section 5 - Non 4-H Experiences, Awards & Recognition**  
This is where you list the other groups or clubs or sports teams you belong to. If you helped with teaching something not related to 4-H, list it here. You also list any other awards you have won (Honor Roll, Basketball trophy, Scouts, etc)
- ▶ **Section 6 - My 4-H Story**  
This section should have at least a ONE-PAGE story. You may use a computer. This is a story about your experiences in 4-H; the things you have done, learned, enjoyed and more!
- ▶ **Section 7 - 4-H Photos & Supporting Materials**  
10 scrapbook pages of 4-H pictures & news clippings go here
- ▶ **Section 8 - 4-H Project Focus**  
This is where you place your filled out 4-H project workbook. You should also write a summary of your project related work here.

