



**GRANT WALKER 4-H EDUCATIONAL CENTER
Reservation Form**

Name _____ Date _____

Organization/Group _____ Approximate Number
Attending _____

Telephone Number _____ Fax Number _____

Address _____

E-mail Address _____

Arrival Date _____ Arrival Time _____ Departure Date _____ Departure Time _____

Educational Purpose (required) _____

Special Arrangements _____

Name of liability insurance carrier _____

Include copy of policy when returning reservation form.

Facility Information

(Prices are subject to change.)

____ Day(s) Lodging @ \$10 per person/day Approx. number of: ____ males ____ females *
(* \$100 min. charge for each dorm cabin)

____ Day(s) Multipurpose Bldg. @ \$200/day (capacity 300)

____ Day(s) Educational Bldg. @ \$50/per section/day (4 sections, capacity per section 50)
- includes 32 cup pot of coffee & ice chest w/ ice (**please request in special arrangements**)

Rm#1(Snack)____Rm#2(Cmptr Lab)____Rm#3(class)____Rm#4(class)____

____ Setting Up & Removing Chairs and Tables in Multipurpose Bldg. @ \$25/day (optional)

____ Setting Up & Removing Chairs & Tables in Ed. Bldg. @ \$25 per section/day (optional)

____ Day(s) Pool @ \$100 per day ☼

____ Day(s) Shooting Range @ \$40 per 1/2 day ☼

____ Day(s) Computer Lab @\$50/day

____ Day(s) Archery Range @ \$40 per 1/2 day ☼

____ or \$5/computer/day

____ RV @ \$10 per person/day

____ Day(s) Canoe Use @ \$40 per 1/2 day ☼

____ Tent @ \$10 per person/day

☼ *Requires a certified lifeguard, shooting instructor, or archery instructor. A copy of the certification must be mailed or faxed to Kimberly M. Landry prior to the event.*

Camp Use Rules

- ▣ Group will be billed for any damages or expenses incurred.
- ▣ Facility is to be left clean or a \$50 cleanup fee will be assessed per building.
- ▣ A \$5 key fee will be charged for all keys not returned at the end of camp use.
- ▣ **NO ALCOHOL** (Exceptions must be approved through the Vice Chancellor and Director of LCES with every use.)
- ▣ **No one is permitted in kitchen other than designated camp staff.**

- Meal Costs: Breakfast \$6.00 / person, Lunch \$7.00 / person, Dinner \$8.00 / person, Snacks \$1.00 / person **
- **If your reservation is on a weekday, a caterer will be required and the cost of meals will reflect catering charges.**
- Meal Schedule: Breakfast / 7:30-8:00 A.M.; Lunch / Noon; Dinner / 6:00 P.M. (unless otherwise requested)
- Meal charges will increase if actual numbers served increase.
- Please indicate the **number of persons** for meals (for which you guarantee 2 weeks ahead) and lodging on the appropriate day in the chart below:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Breakfast							
Lunch							
Dinner							
Snacks							
Lodging							

Please note:

- A full breakfast will be served unless prior arrangements are made. Coffee is included with breakfast.
- Additional coffee will be served for \$10 per pot serving 25-30 and \$25 per pot serving 100 when requested.
- Please indicate your menu *selection(s)* by placing the **number(s)** of your choices in the appropriate block(s) below:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lunch							
Dinner							

**You may choose to have your meals catered or bring your own food; however, only designated camp staff are allowed to use the camp kitchen. A microwave, cooler and soft drink machine for group use are in the Snack Room (Classroom #1).

Comments:

Requested by:

Approved by:

Signature of Event Coordinator

(Signature indicates approval of above statements)

Signature of Camp Director

(Signature indicates availability of camp)

Please complete, sign, and return pages 1 and 2 as soon as possible for camp confirmation. (It is not necessary to return the menu sheet.) An event agenda will also be helpful. Return the forms to:

Kimberly M. Landry

4-H Camp Director

Grant Walker 4-H Educational Center

3000 Hwy. 8

Pollock, LA 71467

318-765-7209 (phone)

318-765-3135 (FAX)

Email: kmlandry@agcenter.lsu.edu

After hours phone: 318-792-0024

Grant Walker 4-H Educational Center Menu Selections

1. Fried Catfish
French Fries
Salad Bar
Hushpuppies
Fruit Cobbler

**Please note: the charge for ALL catfish meals (whether lunch or dinner) will be the dinner price.*

2. Beef Tips
Mashed Potatoes/Gravy
Green Beans
Yeast Roll
Peach Cobbler

3. Oven Baked Chicken
Steamed Potatoes
Green Beans
Salad Bar
Rolls
Fruit Cobbler

4. Sliced Roast Beef Po-Boys
Baked Beans or Potato Chips
Potato Salad
Salad Bar
Fruit

5. Red Beans & Rice
Smoked Sausage
Steamed Broccoli
Salad Bar
Cornbread
Apple Crisp

6. Pepperoni Pizza
Corn
Salad Bar
Homemade Cookie

7. Charbroiled Hamburgers
French Fries
Salad Bar
Fruit Icee

8. Taco Salad
with tortilla chips
Salad Bar
Fruit Icee

9. Baked Turkey
Cornbread Dressing
Cranberry Sauce
Steamed Broccoli
Salad Bar
Roll
Sweet Potato Pie

10. Turkey Tetrazzini
(cheesy turkey spaghetti)
Seasoned Green Beans
Salad Bar
Roll
Brownie

**Please note: Menu is subject to change according to availability of food*