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# ANNUAL 4-H CLUB PRESIDENT'S REPORT

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**CLUB NAME**

**ADDRESS**

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**CLUB ENROLLMENT**

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**GRADES IN CLUB**

# 4-H Club President's Report Contest Guidelines



The following information applies to the 4-H Club President's Report Contest on the meetings and activities of your club in this 4-H year.

The report should be organized as follows:

1. Begin with basic information about your club; club name, address, enrollment and grade range of members.
2. Include a list of your club officers. List the office and the first and last name of each.
3. Include all of your 4-H President's Report forms. You should have **five** (5) monthly report forms, one from November to March. If your April report is ready by Achievement day, it may be included.
4. Each report should be typed or written neatly by hand. Have all reports the same. One extra paper per report can be added, but no more.
5. The report should be assembled in a sturdy binder. The 4-H record book cover is ideal. **DO NOT INCLUDE PICTURES (OTHER THAN THE ONE PICTURE OF THE OFFICERS), NEWS ARTICLES, BANK STATEMENTS OR ANY SUPPORTING MATERIAL.**

# PRESIDENT'S REPORT

Name of Club \_\_\_\_\_

Date and time of meeting \_\_\_\_\_

Location of meeting \_\_\_\_\_

Meeting called to order by \_\_\_\_\_

U.S. Pledge led by \_\_\_\_\_

4-H Pledge led by \_\_\_\_\_

Were minutes read and approved? \_\_\_\_\_

Amount of money in Treasurer's Report \_\_\_\_\_

CRD Project(s) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Reporter's Story Topic \_\_\_\_\_

Program Leader's Special Program \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Agent(s) attending \_\_\_\_\_

Agent's Special topic \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Any additional information \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Leader(s) Present \_\_\_\_\_

Guest(s) Present \_\_\_\_\_

**Complete one form for each monthly meeting from November thru April. Turn it in at Achievement Day.**