



OVERNIGHT CHAPERONE APPLICATION

The LSU Agricultural Center has a strong commitment to Louisiana's youth, in whom we take great pride. The statewide 4-H Youth Development program offers a variety of learning experiences to the leaders of tomorrow. Because we place a high value on a safe, secure learning environment for youth, applicants for Overnight Chaperone volunteer positions with the 4-H program are thoroughly reviewed. As a part of this process, we ask that you authorize the release of background information to us. The information obtained will be kept confidential within the limits of the law. The LSU AgCenter checks background information through an outside background check company. To check an applicant's criminal background, it is sometimes necessary for the outside company to use certain personal information as a means of identifying/confirming demographic information such as places of residence. For this reason, such checks fall under the provisions of the Fair Credit Reporting Act and certain requirements outlined below and in the attachment apply.

Authorization and Supplemental Information

The Overnight Chaperone volunteer screening form is used to investigate any criminal activity in your background. Your background will be verified through a national search. The records reported will provide details on convictions, including guilty pleas and fines assessed. The purpose of this reporting is to inform the 4-H program of potential areas of concern and ensure a safe learning environment for 4-H participants. These records will remain confidential within the limits of the law. If any negative information is received, you will be contacted by the LSU AgCenter 4-H office and given an opportunity to respond.

I certify that the information provided to the LSU AgCenter both orally and in writing in all materials is accurate and complete. I authorize the LSU AgCenter and any agent acting on its behalf to confirm this information. As part of this inquiry, my complete police and driving record may be reviewed. I release all information providers, the LSU AgCenter and any agent acting on its behalf from any and all liability arising from their giving or receiving information about my background. I understand that this information is confidential and that disclosure of this information will be governed by AgCenter policy and state law.

I understand that I have rights under the Fair Credit Reporting Act, which have been provided to me by the LSU AgCenter. This authorization will remain in effect as long as I am a volunteer with 4-H LSU AgCenter programs.

I understand that my application to volunteer for the 4-H program may be rejected for any cause or no cause. I have read and understand the preceding statement and information.

My signature below authorizes the procurement of a consumer report upon request of the AgCenter in conjunction with my application to volunteer for the 4-H program and/or during my tenure as a volunteer.

Home Parish: _____ Date and Place of Training: _____

Full Name (Printed): Last _____ First _____ Middle _____

SIGNATURE _____ DATE _____

SSN _____ Other Names Used _____

Driver's License/State ID card # _____ State _____ Date of Birth _____

Home Telephone Number _____ Cell or Work Telephone Number _____

Current Address _____
Street Address and Apt. (if any) City State Zip

Other cities and states you have resided in during the past 7 years _____

Following certification, a leader's certification will be good for up to 5 years. Within a 5-year period, applicants will go through a random background check. Retraining and periodic updates may be necessary as changes are made in existing guidelines and new resource materials are developed.

FOR State 4-H Office Use: _____



Fair Credit Reporting Act Disclosure Statement

APPLICANT: Please read the following statement and sign below.

The LSU Agricultural Center, when considering your application to be an Overnight Chaperone and/or to continue as an overnight chaperone and/or when making other related decisions, may wish to obtain and use a “consumer report” from a “consumer reporting agency.” These terms are defined in the Fair Credit Reporting Act (FCRA), which applies to you. As an applicant to be a volunteer, you are a “consumer” with rights under the FCRA.

A “consumer reporting agency” is a person or business that, for monetary fees, dues or on a cooperative nonprofit basis, regularly assembles or evaluates consumer credit information on consumers for the purpose of furnishing “consumer reports” to others, such as the AgCenter.

A “consumer report” is any written, oral or other communication of any information by a “consumer reporting agency” bearing on a consumer’s character, general reputation, personal characteristics or mode of living that is used or collected for the purpose of serving as a factor in establishing the consumer’s eligibility for employment purposes. For AgCenter purposes, a consumer report may consist of a criminal background check, employment verification, reference checking, educational verification and/or civil litigation records check.

If the AgCenter obtains a “consumer report” about you, and if the AgCenter considers any information in the “consumer report” that directly and adversely affects you, you will be notified before the decision is finalized, and you will be provided with a copy of the “consumer report.” You may also contact the Federal Trade Commission about your rights under the FCRA as a “consumer” with regard to “consumer reports” and “consumer reporting agencies.”

I have read and understand the preceding statement.

Full Name: _____

Signature: _____ Date: _____

Overnight Chaperone Applicant:

If a consumer report is obtained, it will consist of a criminal background check and a driving records check. The LSU Agricultural Center will not obtain a copy of your consumer report containing information on your financial and credit history from any consumer reporting agency, including Equifax Information Solutions, L.L.C., Experian Information Services, Inc., and/or Trans Union, L.L.C.