

**LAFAYETTE PARISH 4-H/FFA
LIVESTOCK ADVISORY TASK FORCE COMMITTEE
Purpose, Structure & By-Laws**

Purpose

The purpose of the advisory committee is to plan, implement, evaluate and advise on any beneficial actions that would improve the Livestock Program. The purpose of the advisory board will be to make decisions on matters concerning the Livestock program. Financial matters and decisions would be the responsibility of the Livestock Board.

Structure

This board will be made up of elected parents or legal guardians of cattle (beef and dairy), poultry, sheep/goat, and swine exhibitors; and one at-large representative from a breed association or agricultural industry. This consists of:

- 2 - Representatives from sheep families
- 2 - Representatives from goat families
- 2 - Representatives from swine exhibitor families
- 2 - Representatives from cattle (beef and dairy) exhibitor families
- 2 - Representatives from poultry exhibitor families
- 1 – At-Large Representative from a breed association or agricultural industry.
- 1 – Youth Representative from each specie will be appointed for a one year term. This will consist of the parish premier exhibitor winners of each specie. Any member that wins a district contest will serve a two year term and a three year term for members that win the state contest.

Lafayette Parish County Agents and FFA Instructors will serve as ex-officio members

By-Laws

1. Membership will be open to any person wanting to volunteer. Volunteers should be willing to actively participate in the operations of the Lafayette 4-H/FFA Livestock Program. All parents of the Lafayette Parish 4-H/FFA Livestock exhibitors should be members and are also encouraged to actively participate in the program.
2. Specie representatives will be nominated and elected by the exhibitor families for the purpose of making decisions at the committee meetings.
3. Representatives will be responsible for receiving recommendations from all of the families of their respective specie.
4. Representatives will be responsible for attending all board meetings to vote in person.
5. Representatives must be parents or legal guardians of 4-H/FFA exhibitors in Lafayette Parish with the exception of the at-large representative.
6. Two or more representatives must not be from the same family on the same board.
7. Representatives will serve a two year term and can be re-elected. One representative from each

specie will be elected in an odd year and one in an even year.

8. Representatives will be elected by the exhibitor families of that particular specie. Families will be allowed one vote per family per specie.
9. The youth will consist of the Parish Premier Exhibitor winners from each species previous years show. This is with the exception that the winner is a senior; the second place winner will serve for the term. In addition, the alternate will serve on the committee as a non-voting member. Furthermore, any youth that wins a district or state level premier exhibitor contest will also be appointed for a one year term.
10. Officers of the committee will be Chairman, Vice-Chairman, Secretary and Treasurer. In addition, there will be subcommittee chairs for the following committees; Publicity, Buyers' Social, Operations and any other identified working committees. The chairman and Vice Chairman will be specie representatives, with the remaining officers and committee chairman being a member.
11. A Protest Committee will be formed as needed. The Protest Committee will consist of the highest ranking board member, a county agent and a specie representative associated with the complaint being made.

Duties of Officers

1. Chairman-The Chairman shall preside at all meetings. The Chairman shall have the power to call special meetings of the board and committees, serve as a member of the Protest Committee, and communicate with agents to plan the agenda for the meetings.
2. Vice-Chairman-The Vice-Chairman shall perform all duties of the Chairman should the Chairman not be present. The Vice-Chairman shall assist with communication of the agents to plan the agendas. The Vice-Chairman should stand in on the Protest Committee should the Chairman be unable to attend. The Vice-Chairman shall chair committees as designated by the board.
3. Secretary-The Secretary shall record the minutes of all regular and special meetings and shall read these at subsequent meetings upon request. The Secretary shall assist the Treasurer with financial statements if necessary.
4. Treasurer-The Treasurer shall keep a record of all financial matters pertaining to this organization. The Treasurer shall collect and preserve the organization's funds and pay out of these funds the necessary and designated moneys to meet the financial obligations of the organization. The Treasurer will be provided by the county agents a spreadsheet to keep track of balances. The Treasurer shall oversee all finance committees and make monthly deposits accordingly.
5. Reporter-The Reporter shall be responsible for promoting all events. The Reporter shall form and oversee committees to ensure publicity from all forms of media and report standings to the media.